FREMONT COMMUNITY RECREATION AUTHORITY

REGULAR MEETING MINUTES

June 19, 2025

1. The meeting was called to order at 7:00 p.m. by Bryan Kolk.

Present: Board members Bryan Kolk, Brian Hettinger, William Kunnen, Will Prewitt,

Christina Yuhasz, Scott Frody, Steve Christofferson, and Kris Carpenter.

Absent: Sandy Siegel

2. Approval of meeting agenda:

Motion by Hettinger/Christofferson to approve the June meeting agenda. Motion carried

3. Approval of meeting minutes:

Motion by Hettinger/Prewitt to approve May 15, 2025 Minutes as presented.

4. Public Comments on agenda items: None.

5. Treasurer’s Report:

Treasurer’s Report for May was presented with notable revenues and expenses. Also, interest amounts were corrected for March and April.

**Revenue** **Expenses**

Notable Contributions 10,069.00 Contracted Staff 1,420.50

Tax Revenue 9,017.21 Payroll Expenses 10,555.72

Tenant Lease 5,725.00 Operating Expenses 17,672.93

Rental Space 3,516.00

Interest 5,900.00 \_\_\_\_\_\_\_\_

**Total** 34,227.21 29,649.15

Motion by Hetttinger/Frody to accept the May Treasurer’s Report. Motion carried.

6. Accounts Payable Register:

Accounts Payable report was presented:

Following are our balances for our various accounts as of June 13, 2025.

Checking: $ 199,025.10

Reserve: $ 66,044.27

Total $ 265,069.37

Motion by Hettinger/Frody to pay all listed bills of $10,375.16 expected payroll of $12,000.00, and expected invoices from DTE. Motion carried.

7. Review Old Business

Discussed Will as a subcontractor for maintenance team. A 1099 would have to be issued if he made over $600. Motion by Hettinger/Yuhasz to hire Will as a sub-contractor with a pay of $20.00 per hour. Carried.

8. New Business

1. Discussed fitness equipment needing replacement and equipment requested. Member ship has already grown by 31 new members going into the down season. Motion by Hettinger/Yuhasz to purchase replacement equipment and requested equipment over the next 12 months. The estimated cost not to exceed $12,000. Motion passed.
2. Motion by Hettinger/Carpenter to purchase a new commercial dolphin type pool cleaner. Passed.
3. Motion by Hettinger/Prewitt to sign the L-4029, as presented. Roll Call Vote: Yeas – Hettinger, Kunnen, Prewitt, Carpenter, Frody, Christoffersen, Yuhasz, and Kolk; Nays – None; Abstained -None. Carried.
4. Discussion on By-Laws and expenditures Director can approve. Budgets restrict spending.

9. Director’s Report:

1. Membership continues to grow.
2. There were some equipment issues and changes in personnel. They are being handled
3. Staffing is being cross-trained
4. Rec Desk software has tutorials and staffing is unlocking more uses for the software.
5. Insurance claim filed on portion of roof damaged by wind.
6. Discussion of new logo for Rec Center and shirts for staff. This will help with identify staff. Discussion was tabled for next meeting.

10. Committee Reports:

1. Personnel Committee: Hettinger. No changes.
   1. Motion by Hettinger/Prewitt to raise Jon’s pay to $15.00 per hour for the extra duties of maintenance and repairs. Carried.
2. Marketing Committee: Frody discussed making Rec Center a 501c3. The board agreed to work towards that goal.

C. Facilities Committee: Hettinger, Prewitt. They are getting a quote for the damage to roofing on pool end by the wind storm.

D. Executive Committee: Kolk.

1. Closed Session: None

13. Next meeting July 17, 2025

14. Motion by Prewitt/Christoffersen to adjourn meeting. Meeting adjourned at 8:15 p.m.

William Kunnen

FCRA Secretary

Public: None